



Acton Indoor Tennis Association

Member Handbook October 1, 2018

Contents

General Information	2
Club Directory	2
Membership and Billing.....	3
Membership Options	3
Examples of Court Charges for Various Usage Scenarios.....	5
Billing.....	5
Additional Optional Charges and Fees	6
AITA Rules	7
Club Hours	7
Club Access	7
Reservation Rules	7
Guest Policy	7
Seasonal Reservations	8
Ball Machine Use	8
Club Tennis Pro.....	9
Leave	9
Member Responsibilities	9
Penalties	9
Volunteer Opportunities	10
Rules Specific to the Outdoor Season	11
Guidance for Team Captains	12
Captain’s Responsibilities:	12
League Options at the Bubble:.....	12
League Information.....	13
Additional Information.....	14
Application Forms.....	15

General Information

You can enjoy year-round tennis on two excellent Plexipave courts and four clay courts by joining the Acton Indoor Tennis Association (AITA), often called the “Acton Bubble.” We’re located just three minutes north of the Route 2A and Route 27 junction on Route 27. Our bubble features a thermally insulated dual-wall construction that results in outstanding indirect lighting, heating, and acoustics. An attractive viewing area enables you to follow all the action.

AITA is a non-profit club, run by the members for the members, and has been financially successful for fifty years. Dues represent a sharing of the operations cost. Membership is limited to assure you ample playing time. Membership includes: a relaxed playing environment, showers, lounge, easy-to-use online reservation system, and available instruction from a world-class tennis pro, Ali Madani. The winter indoor season is from October 1 to April 30. The bubble is available throughout the summer outdoor season in the case of inclement weather.

Membership types. There are four types of memberships available, Full, Associate, Restricted Day (RDM), and League Member. These memberships are designed to accommodate frequent, occasional, limited playing time, and tennis league participation, respectively. The RDM membership is restricted to weekdays between the hours of 6:00 AM and 6:00 PM. League Membership is for members who wish to only participate on a tennis team and court usage is restricted to team practices and league matches. Full, Associate, and RDM memberships include immediate live-at-home family members at no additional cost. Occasional guests are welcome at a nominal fee. Full, Associate, and RDM membership dues include a basic amount of court time each month at no additional cost during the indoor season. Thus, for example, a Full membership includes 16 hours of doubles or 8 hours of singles per calendar month, useable anytime during the month. The Associate and RDM memberships are entitled to half these allotments. Acton Indoor Tennis Association members also have access to our four clay courts, two of which are lighted, during the summer.

Reservations may be made on line up to seven days in advance. There are also a limited number of seasonal (contract) reservations available. Our fees are adjusted occasionally in accordance with our expected operating costs.

The Club also offers summer clay court memberships to non-Acton Indoor Tennis Association members. Summer memberships run from May through September. For additional information on AITA please go to our website at <http://www.actonindoortennisbubble.com/>.

Club Directory

Club president – Pete Shanahan, actonindoortennis@gmail.com

Club manager – Peter Burhoe, actonindoortennismanager@gmail.com

Membership Chairman – Greg Osche, oschets@comcast.net

League Coordinator – Sandy Eisenbies, disk4fun@me.com

Membership and Billing

The Acton Indoor Tennis Club is one of a small number of non-profit tennis clubs in Massachusetts and the United States. As a primarily volunteer-based organization, it is dedicated to the promotion of affordable life-long tennis. All revenues received are invested back into the club. The club relies on its membership to contribute to the club and requires a basic commitment of time and talents by ALL members to maintain and improve the club. As a non-profit, the club also depends on its membership to recommend new members and grow the club as needed.

Membership Options

- 1) Full Member:
 - a) Annual cost \$940/yr
 - b) Court fees \$12/hr (for hours beyond the free allotment described below)
 - c) Full Members are allowed to book courts on any day and at any time during the week (no restrictions)
 - d) Full Members are allotted 16 quarter hours of unbilled (free) court time each calendar month. Allotted time cannot be carried over from one calendar month to another. For reference, if you and another family member play singles for one hour that would equate to 4 quarter hours of play and you would have used up 4 of your allotted 16 quarter hours for that particular month.
 - e) Full Members, as part of their membership dues, have unlimited use of the clay courts during the outdoor season (April-September) at no additional charge for membership or outdoor court time. Indoor courts are charged at \$12/hr during the outdoor season.

- 2) Associate Members:
 - a) Annual Cost \$620/yr
 - b) Court Fees \$18/hr (for hours beyond the free allotment described below)
 - c) Associate Members are allowed to book courts on any day and at any time during the week (no restrictions)
 - d) Associate Members are allotted 8 quarter hours of unbilled (free) court time each calendar month. Allotted time cannot be carried over from one calendar month to another. For reference, if you and another family member play singles for one hour that would equate to 4 quarter hours of play and you would have used up 4 of your allotted 8 quarter hours for that particular month.
 - e) Associate Members, as part of their membership dues, have unlimited use of the clay courts during the outdoor season (April-September) at no additional charge for membership or outdoor court time. Indoor courts are charged at \$12/hr during the outdoor season.

- 3) Restricted Day Memberships (RDM):
- a) Annual Cost \$550/yr
 - b) Court Fees \$18/hr (for hours beyond the free allotment described below)
 - c) RDM members may only play during weekdays between 7 AM and 6 PM
 - d) RDM members are allotted 8 quarter hours of unbilled (free) court time each calendar month. Allotted time cannot be carried over from one calendar month to another. For reference, if you and another family member play singles for one hour that would equate to 4 quarter hours of play and you would have used up 4 of your allotted 8 quarter hours for that particular month
 - e) RDM Members, as part of their membership dues, have unlimited use of the clay courts during the outdoor season (April-September) at no additional charge for membership or outdoor court time. Indoor courts are charged at \$12/hr during the outdoor season.
- 4) Summer Members:
- a) Annual Cost \$200/yr
 - b) There is no court fee for the outdoor clay courts
 - c) Indoor Court Fees \$12/hr
 - d) Summer Membership allows unlimited clay court play for immediate family members living in a single household. Outdoor Members can also reserve indoor courts at the rate of \$12/hr. The outdoor season officially starts on May 1 and runs through September 30. During the outdoor season the club is open for play from 7 AM to midnight every day.
- 5) League Members:
- The club's several tennis-league teams provide a welcome opportunity for members to compete as well as bring in income to the club. However, it is not always possible to field a complete team from club members alone. In order to maintain the club's participation in tennis leagues, we provide a membership category known as "League Member." This membership restricts member activity to only scheduled team practices and league matches and is designed to allow teams to recruit additional team members at a cost less than full membership.
- a) Cost for full-year League Membership: \$250/yr
 - b) Indoor Court Fees \$18/hr
 - c) League Members are not charged an initiation fee and can bypass the membership waiting list, but must coordinate their membership application with their team captain. The team captain forwards requests for League Members to the club Membership Chairman. If a League Member subsequently wishes to join as a regular club member, they must pay an initiation fee and apply to be added to the waiting list.
 - d) League Members do not have court reservation privileges and can use courts only during team practices and matches scheduled by the club. League Membership extends through the summer to the extent teams hold practices and matches during the summer. League Members can use the outdoor courts in the same way as the indoor courts: to attend team practices and matches only. There is no charge for outdoor court time for matches or practices.

- e) League Members can play and practice indoors in September (before the regular indoor season) after remitting their membership fee.
- f) Unlike other club memberships, League Membership is for individuals and not families.
- g) League Members who wish to participate in non-league play must play as the guest of a full, associate, or RDM member and the regular guest fee will be charged.
- h) League Members are allowed to be a member of only a single team at one time. Members wishing to play on two teams during the same season should join as an RDM, Associate, or Full Member. League Members can participate in more than one team over different seasons. For example, a League Member could be on CMITA winter team and a Suburban League spring team.

Examples of Court Charges for Various Usage Scenarios

The simplest way to look at our billing is that you are responsible for that portion of the court that your membership number occupies. Therefore once your allotted time on a given month is expended, charges would be as shown in the following examples:

- 1) 2 Full Members playing singles for one hour are billed \$6 each.
- 2) 2 Associate Members playing singles for one hour are billed \$9 each.
- 3) 1 Full Member and 1 Associate Member playing singles for one hour, Full Member is billed \$6, Associate Member is billed \$9.
- 4) 4 Full Members playing doubles for one hour are billed \$3 each.
- 5) 4 Associate Members playing doubles for one hour are billed \$4.50 each.
- 6) Two family members, who are Full Members, playing singles for one hour are billed \$12.
- 7) Two family members, who are Associate Members, playing singles for one hour are billed \$18.
- 8) Full Member playing one hour of singles with a guest is charged \$18 (\$12 for court \$6 for guest).
- 9) Associate Member playing one hour of singles with a guest is charged \$24 (\$18 for court \$6 for guest).

Indoor Court Rates for all member times during the summer months (May-September) are \$12/Hr. There is no monthly allotted time during the summer.

Billing

- 1) Annual Dues: Yearly membership dues are paid in two installments. First half dues are billed in July and are due September 1st. Second half dues are billed in November and due January 1st.
- 2) Half-season Billing: Membership fees for the indoor season are billed by the half season (October 1-January 15 and January 15-April 30). Membership fees are not pro-rated for those members that join the club or come off leave at intermediate times during a half season. Fees for Summer Membership are not pro-rated.
- 3) Monthly Invoices: Invoices are sent out each month via email around the 15th of the month. The invoice will include court fees and guest fees for the previous calendar month as well as any outstanding charges. Payment is expected within 30 days. The club no longer sends out invoices via US mail.

- 4) **Billing for Clay Courts:** Full, Associate, RDM, and Summer Members are granted unlimited play on our four clay courts without additional charges.
- 5) **Initiation Fee:** Incoming members are charged a one-time \$100 initiation fee. This fee is due with the incoming member's first half dues. Past club members that re-join the Acton Indoor Tennis Association after leaving the club for one year or less will not be re-assessed the initiation fee.
- 6) **Late Fee:** The club will assess late fees on the following schedule: \$25 for missing a half-season due date (September 1 or January 1), with an additional \$25 on the first of each additional month thereafter.

Additional Optional Charges and Fees

Tennis Parties: The club can be reserved for group gatherings on Friday and Saturday nights from 8:00 pm-12:00 midnight. Cost for these tennis parties is \$96. There are no guest fees, or guest limitations for these events. To schedule a tennis party, contact Sandy Eisenbies at disk4fun@me.com. It is important that those members who use the club for a tennis party leave the club picked up and clean at the end of the night.

Maintenance Fee: As a member-owned club we are responsible for our own upkeep of the club facilities and grounds. We ask that regular indoor members contribute to this maintenance effort in some way on an annual basis. A \$50 maintenance fee is assessed in January to those members who have elected not to participate in the upkeep of the club during the prior year. Many options exist to help out including clean-up weekends, clay court take down, emergency team, shoveling team, clay court rolling team, captaining a tennis league team, serving on the board, or providing some other regular volunteer service. League Members and Summer Members are not required to pay a maintenance fee but are also encouraged to volunteer.

Club Waiting List: A waiting list will be generated when the membership is deemed filled to capacity. Normally this is around 150 members including those on medical leave, but is a number subject to the determination of the board each year. A refundable \$5.00 fee will be charged to those wanting to be on the waiting list. The order on the waiting list will be determined by the date of receipt of the \$5.00 check on a first-come-first-served basis. League Members can join in those limited memberships without being on the waiting list. However, if those members subsequently wish to upgrade to regular membership, they must go on the waiting list.

AITA Rules

Club Hours

The Indoor Season starts October 1 and runs through April 30. The Summer Season starts on May 1 and runs through September 30. The club is open for play from 7:00 AM to 12:00 midnight every day of the year.

Club Access

There is no attendant at the Acton Bubble; members access the club via a key card that opens the front door. Each member is provided one key card free of charge. Additional cards for other family members or for lost card replacement are available for a \$5 fee.

Reservation Rules

Court Reservations can be made up to seven days in advance by club members at the club's reservations website at www.aitabookings.com.

The court reservation system operates on a seven-day rolling schedule.

- 1) Members can make a maximum of three court reservations per seven-day period.
 - a. A single reservation can be a maximum of two hours long
 - b. One of these reservations can be during prime time
- 2) Court reservations may be cancelled more than 24 hours in advance on the booking site without cost implications.
- 3) The member remains financially responsible for indoor courts that are cancelled within 24 hours of the booking if the court goes unused (is not booked by another member).

Prime Time is Monday-Thursday between 6 PM and 9 PM. Court time slots during prime time are 1.5 hours long (6:00-7:30 and 7:30-9:00)

Reservations operate on a seven-day rolling schedule. If a member's reservations are maxed out for a given week they can book an additional court as soon as one of their reservations is used up. A member can book a "fourth court" if they see a court available six or fewer hours in advance of the potential reservation.

Guest Policy

Members (with the exception of League members) are allowed to invite guests to play with them at the club. It is important to recognize that our guests are intended to be occasional visitors to the club. Frequent guests should be encouraged to become members. Guest policies are as follows:

- 1) A member may invite up to three guests each calendar month during the indoor season. There is no limit on the number of guests during the outdoor season.
- 2) There can never be more guests than members on the court without permission from the club.

- 3) The guest fee is \$6.00 plus the normal court charges. Guests must be listed online when the court is reserved and listed on the in-house sign-in sheets with clear indication of the member that should be billed for the guest.
- 4) An individual can only be a guest of the club once per calendar month (in other words different members cannot invite the same guest to play during the same calendar month).

Seasonal Reservations

Acton Indoor Tennis allows groups to make seasonal reservations. This reserves a court at a particular time slot each week for the entire indoor season and also commits the group financially for the season. Seasonal reservations are not allowed during prime time and two seasonal reservations are not allowed at the same time. Seasonal reservations are not made for the clay courts. If you are interested in a seasonal reservation contact Sandy Eisenbies at disk4fun@me.com prior to October 1st.

Billing for seasonal courts:

1. The members who sign in on the in-house sign-in sheets for a seasonal time slot are charged for that time.
2. If no one signs in for a seasonally reserved time, members of that seasonal group will be automatically billed. This covers the case where the court is cancelled and no one else uses the court, and the case where the seasonal group simply forgets to sign in. There are three exception days: Thanksgiving, Christmas and New Year's Day. On those days, no charge is made when no one signs in for a seasonal reservation.

Seasonal cancellation policy:

1. You can cancel your seasonal reservation for the remainder of the season upon two weeks' notice by contacting Sandy Eisenbies at disk4fun@me.com .
2. If you know you cannot use your time for a given week, as a courtesy, please cancel so that others may use your court. Cancellations are made by contacting Sandy Eisenbies at disk4fun@me.com .

Seasonal reservation renewal policy:

Seasonal reservations do NOT automatically renew from one season to the next. To renew, you must send a request to Sandy Eisenbies at disk4fun@me.com , specifying the court, the day, and time, as well as the names and membership numbers of group members.

Ball Machine Use

Members may use ball machines at the club but only when the adjoining court is not in use. An exception to this rule occurs from 7AM to 9AM Monday thru Friday. During these hours a member may schedule a court specifically for use with a ball machine. It will be an option on the reservation sites pull-down menu. During these hours, and only during these hours, when both courts are available, a member can guarantee use of a ball machine by reserving the first of the two available courts and selecting "ball machine" on the pull-down menu. If another member subsequently reserves the second court they will be aware that a ball machine will be in use on the adjoining court. Conversely, during these hours, if one of the

two courts is already reserved by a member not using a ball machine then using a ball machine will not be allowed.

Club Tennis Pro

Acton Indoor Tennis is fortunate to have Ali Madani on staff as our club pro. Ali is a very accomplished player and excellent teaching professional. Ali coaches our DBH teams and is available for private lessons. Members taking lessons with Ali should sign in on the sign-in sheets in the normal manner and will be responsible for the court fees in addition to the lesson fee. The lesson fee should be paid to Ali directly.

Other than Ali, no one is allowed to provide instruction at the club with the exception that members are allowed to instruct members of their immediate family living at home with them. When giving instructions, members should minimize disruption to players on other courts and refrain from loud and/or prolonged instructions.

Leave

Members who are going to be unable to use the club for an extended period of time can elect to go on leave. Leave is granted for either a half season or the full year. While on leave the member owes no dues but retains their membership at the club. Members whose leave extends past one year are assessed an annual \$25 fee to retain their membership at the club. While on leave the member is not allowed to book or use the courts. To be put on leave please contact Greg Osche at oschets@comcast.net.

Member Responsibilities

- 1) Behave so as to benefit all members and the club.
- 2) If you are the last to leave the club, turn off the lights, close the ventilation flaps above the white benches, and lock the front door.
- 3) Sign in clearly on the in house sign-in sheets indicating singles or doubles play, member names and numbers, and, if pertinent, guest names.
- 4) Accurately report your court usage and guests.
- 5) Make your payments to the club in a timely fashion.
- 6) If possible, help the club in some capacity during the year (clean-up weekends, emergency crew, shovel snow, etc.). Helping in any of these ways waives your annual \$50 maintenance fee at the club. This fee is assessed in January of each year to those members who have not contributed in some way to the operation of the club during the previous year. League Members and Summer-only Members are not required to pay a maintenance fee but are still encouraged to volunteer.

Penalties

With the exception of late-payment fees, the club does not levy fines and penalties for rules violations however there is an expectation that members will fulfill the Member Responsibilities listed above. As such we have a "Three-Strike Policy" under which players will be warned of inappropriate conduct including not reporting guests, not accurately reporting court usage, giving unauthorized lessons at the club, misusing club facilities, or behaving in a disruptive or excessively rude manner. The three-strike policy is as follows:

- Strike #1: Suspected offenders will be sent an email outlining the issues that we feel are of concern and clarifying the rules that must be adhered to in order to remain in good standing with the club. No penalty will be enforced but a “watch” will be put on this member.
- Strike #2: Confirmed repeat offenders will lose club privileges for one week. This means no ability to book courts and an expectation that they will not use courts booked by other members during that week.
- Strike #3: Confirmed offenders that are again caught either not reporting guests, not accurately reporting their court utilization, or teaching at the club will be expelled from the club. They can present their case to the board if they desire.

The only other club penalty is that members with outstanding balances in excess of \$500 for more than two months will have their court reservations privileges revoked until they have made payment.

Volunteer Opportunities

As a member-run club, we need all of our members to volunteer to assist the club. Members who do not participate in any volunteer activities during the calendar year are assessed a \$50 club maintenance fee.

Volunteer activities include serving as a director, serving as a tennis league team captain, helping out on the spring and fall cleanup days, or being a member of one of our several volunteer teams:

- 1) **Emergency Team:** If there arises a situation where the Bubble either needs to come down or is at risk of coming down, the Emergency Team is called. Forecasted major snowstorms are the most frequent reason to call out the emergency team. All objects which could tear the bubble need to be lowered (lights, tennis nets, separating net) or moved out from under the bubble (benches, trash cans, etc.). A team of 6 to 10 people can get the task taken care of in half an hour or so. The emergency team would also be called to set things back up when the risk of the bubble coming down has passed. Emergencies are infrequent but should there be a need to call the team, the expectation is that the members will, if at all possible, make their way to the club to help.
- 2) **Landscaping Team:** We need a few people to keep the club’s grounds attractive and to weed the clay courts during the summer. Work takes place primarily during the summer.
- 3) **Snow Shoveling Team:** The shovelers are called, on a rotating basis, when it snows in excess of six inches. We shovel out the emergency door in the back of the club, create a path from the parking lot to the emergency door, create a path to the front door of the club, and create a path for the oil company to reach the oil tank. Generally 3 to 4 shovelers can complete the work in about an hour. The team is generally called within 12 hours of the snow ending.
- 4) **Clay Court Rolling Team:** The rolling team helps get the clay courts in shape after they are installed in April by running our mechanical roller over the courts. This generally takes two or three weeks in April and into May.

Rules Specific to the Outdoor Season

- 1) Billing for indoor court use, guest fees, and other miscellaneous fees during the outdoor season will occur on a monthly basis with invoices generally going out around the middle of the month. Payment is expected within 30 days.
- 2) Members are allowed to book both an indoor court and an outdoor court at the same time as a contingency for inclement weather. However if the indoor court is not cancelled at least 24 hours in advance of the reservation then indoor court fees will be billed to the member who reserved the court independent of whether the indoor court was used or not.
- 3) Team matches will typically be booked for both the indoor courts and the outdoor courts to assure that the matches can be played regardless of weather.
- 4) Members must record their guests during the outdoor season on the guest sign-up sheet in the clubhouse.
- 5) Members are expected to sweep the courts and back courts and brush the lines after using the clay courts.

Guidance for Team Captains

The Acton Indoor Tennis Association is supportive of all the teams that play out of our facility throughout the year. As a small club without a working staff we understand that captaining a team at the bubble presents some challenges that might not exist at another club. We also understand that with a small membership it is often challenging to fill the rosters strictly with club members. The following attempts to capture the club rules and needs when it comes to captaining a team at the Bubble.

Captain's Responsibilities:

- 1) Enter team on the league website each year.
- 2) Know the appropriate dates for dues payments and team drop dates.
- 3) Put viable roster together for the team and email roster to Greg Osche at oschets@comcast.net and Bill Ren at bill.ren@yahoo.com.
- 4) If you have players on the club waiting list that you are counting on to play on your team let Greg Osche know at oschets@comcast.net so that, if possible, we can assure their admittance into the club.
- 5) Provide home schedule and team practice time to Sandy Eisenbies at disk4fun@me.com when it becomes available.
- 6) Coordinate team practices (if any) with Ali Madani.
- 7) Know the rules for your league and remind the team members to carry a copy of the rules to the matches.
- 8) Coordinate team on weekly basis with focus on fielding full team for each match. The team is responsible for payment of any defaults by AITA
- 9) Bring one can of new balls for each match during home matches.
- 10) Sign in appropriately on court sign-in sheets and provide Greg Osche a score sheet for all indoor home matches
- 11) When necessary, collect money for home matches from visiting team members and from any subs playing for the bubble.
- 12) Report scores as required by each league
- 13) Send collected match funds to Greg Osche after each home match along with score sheet.

League Options at the Bubble:

- 1) Central Mass Indoor Tennis Association (CMITA)
 - a. Women's A-1 Gold West Team (match times 11-2 Saturday afternoons, late September through April)
 - b. Men's B Team (match times 2-5 Saturday afternoons, late September through April)
- 2) Dorothy Bruno Hills (DBH) Indoor Tennis League
 - a. Women's Division 1A North Team (match times 9-1 Wednesday mornings, early October through mid-March)
 - b. Women's Division 2 North Team (match times 9-1 Wednesday mornings, early October through mid-March)
 - c. Women's Division 3 North Teams (match times 9-1 Thursday mornings, early October through mid-March) (Two teams currently)

- d. Women's Division 4 North Team (match times 9-1 Thursday mornings, early October through mid-March) (Not currently active)
- 3) Suburban League
 - a. Men's B Team (Tuesday evenings starting at 6 PM, May-June)
 - b. Men's A Team (Wednesday evenings starting at 6 PM, May- June)
- 4) Women's Spring League (NWSTL)
 - a. Women's A3 (Thursday mornings 9-12 AM, May-June)
 - b. Women's A1 (Friday mornings 9-12 AM, May-June)
 - c. Women's B-2 (Wednesday mornings 9-12 AM, May-June)

League Information

Central Mass Indoor Tennis Association (CMITA)

- Website: www.cmita.net (rules, entry forms, schedules, score sheets, match results, standings, etc.)
- Team entry is handled by club manager/representative. League entry deadline: is in early September as indicated on website.
- League Entry Fee: \$165 per team to be paid by the team by October 1st.
- Singles Fee per match: \$20 (to be collected from visiting team and non-members)
- Doubles Fee per match: \$16 (to be collected from visiting team and non-members)
- Members sign in on in-house sign-up sheets and are billed at AITA rates.

Dorothy Bruno Hills Indoor Tennis League

- Website: www.dbhtennis.org (rules, entry forms, schedules, score sheets, match results, standings, etc.)
- Team entry is handled by club manager/representative. Club manager must be notified by September 1st if an AITA team no longer wishes to in the DBH league.
- League Entry Fee: \$150 to be paid by the team by October 1st.
- League Drop Date: mid-September. There is a \$200 fee for late withdrawal
- No fees are collected from visiting teams. Members are responsible for all match fees and as such need to sign in appropriately on the in house sign-in sheets to cover payment of court time from 9-1.

Suburban League

- Website: www.suburbantennis.com (rules, entry forms, schedules, score sheets, match results, standings, etc.)
- Team entry is handled by the team captain.
- League Entry Fee: \$60 per team.
- Entry Deadline: early April as specified on website.
- Match Fees: As an outdoor league there are no fees for the matches. If rain forces the match indoors, the indoor courts will be billed out at \$12/hr. Captains are responsible for collecting the appropriate fees from visiting teams and also responsible for signing in the members who have played in the matches on the court sign-in sheets.

Women's Spring League

- Website: www.nwstl.org (rules, entry forms, schedules, score sheets, standings, etc.)
- League Entry Fee: \$32
- Entry Deadline: April 5th or thereabouts.

- Match Fees: As an outdoor league there are no fees for the matches. If rain forces the match indoors the indoor courts will be billed out at \$12/hr. Captains are responsible for collecting the appropriate fees from visiting teams and also responsible for signing in the members who have played in the matches on the court sign-in sheets.

Additional Information

League Members: In order to maintain viable teams, the club provides League Membership to allow non-regular members to participate in team matches and practices. More information is available in the section on Membership and Billing. Applications for League Membership must be signed off by team captains and forwarded to the Membership Chairman, Greg Osche.

Captains and Co-Captains for any team have their \$50 maintenance fee waived for that year since their service as captains provides great value to the club.

For all indoor home team matches the captains are responsible for signing in the members who have played so that they can be billed appropriately by the club. Sign-in should be clear and in keeping with the member's court utilization for that particular match. Captains are also responsible for supplying Greg Osche with a match score sheet for each home match.

Money collected at Central Mass League matches and any Suburban League or Women's Spring League matches that are played inside should be given to Greg Osche. This can be done by mailing a check with a brief note including the match score sheets, which help sort out the billing, to:

Acton Indoor Tennis Association
P.O. Box 2220
Acton, MA 01720

ACTON INDOOR TENNIS ASSOCIATION

WAITING LIST APPLICATION FORM

Indoor Season: October 1st – April 30th

Facilities: Two indoor hard courts plus four outdoor Har-Tru clay courts (in Summer)
Member lounge
Men's and Women's Locker Rooms

Court scheduling: Online tennis booking system: www.aitabookings.com

Membership Fees:

Initiation Fee: \$100

Full Membership: \$940/yr.

Associate Membership: \$620/yr.

RDM Membership: \$550/yr.

League Membership: \$250/yr. – League Members can bypass the membership waiting list but must coordinate their membership application with a team captain. Ask your team captain to forward your request to be a League Member to the membership chairman.

Note: see Membership and Billing in the AITA Member Handbook for more information

Contacts:

Greg Osche, Membership Chairman – oschets@comcast.net

Peter Burhoe, Club Manager – actonindoortennismanager@gmail.com

Pete Shanahan, President – actonindoortennis@gmail.com

Club web site – <http://www.actonindoortennisbubble.com/>

To get on the waiting list please mail the completed form below plus a check for \$5 to

AITA
P.O. Box 2220
Acton, MA 01720

NAME _____ DATE _____
SPOUSE _____ CHILDREN _____
STREET _____ TOWN _____ ZIP _____
PHONE (HOME/CELL) _____ (WORK) _____
EMAIL _____

Potential members are offered admittance as slots become available at the start of the indoor season in September on at the start of the second half of the indoor season in January.

ACTON INDOOR TENNIS ASSOCIATION
INDOOR SEASON MEMBERSHIP APPLICATION FORM

Indoor Season: October 1 – April 30 (includes summer membership, May 1 – September 30)

Date _____

To join the Acton Indoor Tennis Association, please complete the form below and return it along with your check (payable to AITA) to:

AITA
 PO Box 2220
 Acton, MA 01720

=====

NAME _____ DATE _____

SPOUSE _____ CHILDREN _____

STREET _____ TOWN _____ ZIP _____

PHONE (HOME) _____ (WORK) _____

EMAIL _____

MEMBERSHIP DESIRED (CHECK ONE): FULL () ASSOC. () RDM () LEAGUE ()

Fee schedule for first year:

	Initiation fee	+	1st half dues	=	Total due now		+ 2nd half dues (due Jan. 1)	=	Total for 1 st year
Full	\$100	+	\$470	=	\$570	+	\$470	=	\$1040
Assoc.	\$100	+	\$310	=	\$410	+	\$310	=	\$720
RDM	\$100	+	\$275	=	\$375	+	\$275	=	\$650
League	\$0	+	\$125	=	\$125	+	\$125	=	\$250

League Member applications require team captain approval. Name of team and captain:

I understand that I am joining AITA for the full indoor season and am obligated to pay the amounts due now as well as the second half dues when invoiced.

TOTAL ENCLOSED \$ _____ SIGNED: _____

ACTON INDOOR TENNIS ASSOCIATION
SUMMER MEMBERSHIP APPLICATION FORM

Summer Season: May 1 – September 30

Facilities: Four outdoor Har-Tru clay courts (plus two indoor hard courts at \$12/hr each)

Court scheduling: Online tennis booking system: www.aitabookings.com

Cost: \$200 per family for Summer Membership (no outdoor court fees)

Contacts:

Greg Osche, Membership Chairman – oschets@comcast.net
Peter Burhoe, Club Manager – actonindoortennismanager@gmail.com
Pete Shanahan, President – actonindoortennis@gmail.com
Club web site – <http://www.actonindoortennisbubble.com/>

Mail completed form plus check to:

AITA
P.O. Box 2220
Acton, MA 01720

Name(s) including participating immediate family members:

Assigned Member # (to be filled in by club):

Address:

Telephone number:

Email address (required for online booking system):